



**ASSISTANT UNITED STATES ATTORNEY
UNITED STATES ATTORNEY'S OFFICE
Western District of Kentucky
Vacancy Announcement Number 11-WDKY-01**

About the Office: The Western District of Kentucky covers 53 western counties in Kentucky. The main office is in Louisville, Kentucky, with a staffed office in Paducah and unstaffed offices in Bowling Green and Owensboro, the sites of federal courthouses. The office presently has 35 attorneys, including one in Paducah, and 42 support staff. The office seeks to maintain the highest standards of excellence in the enforcement of federal laws and the representation of the United States.

Responsibilities and Opportunity Offered: The United States Attorney's Office for the Western District of Kentucky is seeking applications from experienced litigators for an Assistant U.S. Attorney in the Criminal Division. The position encompasses the prosecution of federal criminal cases, such as fraud, public corruption, money laundering, immigration, economic, white collar, firearms violations, and violent crimes, including grand jury and appellate practices. One or more positions may be filled from this vacancy announcement.

Qualifications: Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least three years post-J.D. experience. If not a member of the Kentucky Bar, one must become a member of the Kentucky Bar within a reasonable period of time.

Preferred qualifications: Outstanding academic record, litigation experience (at least three to five years), including experience in preparation and trial of complex cases; strong legal research and writing ability; strong courtroom skills; superior organizational skills; and computer literacy skills. The applicant should be proficient in the use of a computer and should have excellent oral and written advocacy skills. The applicant will be expected to do their own legal research and writing and shall be substantially self-sufficient in preparing day-to-day correspondence and pleadings. Preferred applicants will have excellent communication skills and experience working with multi-agency task forces.

Travel: The AUSA may be required to travel throughout the Western District of Kentucky to attend court proceedings, interview witnesses, and attend meetings. Travel is also required for training at the Department of Justice's National Advocacy Center, Columbia, South Carolina. Infrequent travel to other domestic destinations, including but not limited to Cincinnati, Ohio, for appearance at the United States Court of Appeals for the Sixth Circuit, is possible.

Salary Information: Assistant United States Attorneys' pay is administratively determined based, in part, on the number years of professional attorney experience. The range of basic pay is \$44,581 to \$117,994 plus locality pay where authorized.

Location: Louisville, Kentucky

Relocation Expenses: Relocation expenses will **not** be authorized.

Application Process and Deadline Date: To receive consideration for this vacancy, resumes must be received by 12:00 p.m. Eastern Standard Time on January 27, 2011. No telephone calls, please. Please reference Vacancy Announcement Number **11-WDKY-01** on your resume.

Please send a cover letter, resume, and writing sample to:

Sandy Focken, Human Resources Officer
510 West Broadway, 10th Floor
Louisville, Kentucky 40202-2237

Internet Sites: Western District of Kentucky: <http://www.usdoj.gov/usao/kyw>.
This and other attorney vacancy announcements can be found at:
<http://www.usdoj.gov/oarm/attvacancies.html>

Department Policies: Assistant United States Attorneys generally must reside in the district to which he or she is appointed. See 28 U.S.C. § 545 for district-specific information.

All initial attorney appointments to the Department of Justice are made on a time-limited (temporary) basis. Temporary appointments may, or may not, be extended or made permanent without further competition.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication

of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, http://www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10 point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.